

**WORKSHOP REGISTRATION FORM  
INTRODUCTION TO ACCOUNTING & FINANCE FOR  
NON-FINANCE PROFESSIONALS  
ONE (1) DAY TRAINING WORKSHOP**

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| <p><b>Venue:</b> Level 1 Invader’s Bay, Off Audrey Jeffers Highway, Port of Spain</p> <p><b>Date:</b> FEBRUARY 27<sup>TH</sup>, 2024</p> <p><b>Time:</b> 8:30 a.m. to 4:00 p.m.</p> <p><b>Cost:</b> \$2000.00 plus VAT = \$2,250.00</p> <p><b>CPD Hours:</b> 6</p> |
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**PARTICIPANT DETAILS**

| NAME | JOB TITLE | EMAIL ADDRESS |
|------|-----------|---------------|
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**COMPANY INFORMATION**

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|--|-------------|---------------|
| <b>Company Name:</b>                   |             |               |
| <b>Address:</b>                        |             |               |
| <b>Telephone:</b>                      | <b>Fax:</b> | <b>Email:</b> |
| <b>Contact Person:</b>                 |             |               |
| <b>Authorized Signature and stamp:</b> |             |               |

Please complete and return to us via email at: [marketing@ibf.org.tt](mailto:marketing@ibf.org.tt) or [admin@ibf.org.tt](mailto:admin@ibf.org.tt) by no later than **February 21<sup>st</sup>, 2024**. **Payment and Cancellation Policy:** To confirm booking a 10% non-refundable payment is due seven (7) days after submission of registration form. Call 321-9330 for any queries.