



Chartered Banker

Chartered Banker by Experience



Table of contents

2 About The Parties

3 Overview

4 Key Facts

5 Modules

7 Eligibility

8 Candidate Resources & Cost

9 Map of Global Reach & Current Students

About The Parties



The Institute of Banking & Finance of Trinidad & Tobago

The Institute of Banking and Finance of Trinidad and Tobago (IBF) is a non-profit organization established in 1984 to facilitate the continuous development of banking and finance professionals and to promote high standards of knowledge, skills and conduct to meet the demands of a changing financial industry. The Institute's Stakeholders are representatives of participating commercial banks, the Central Bank of Trinidad and Tobago, the Trinidad and Tobago Unit Trust Corporation and the University of the West Indies.

IBF's vision is to be the preferred learning institution for financial service professionals.

The Chartered Banker Institute

The Chartered Banker Institute was established in 1875 "to improve the qualifications of those engaged in Banking and to raise their status and influence". It is the oldest banking institute in the world, and is the only organization in the world approved by the UK's Privy Council to award the "Chartered Banker" designation.

The Chartered Banker Institute as a professional body complements and supports the work of regulators and others in the UK and internationally to develop a sustainable banking industry based on strong and universal principles of stewardship, prudence and professionalism.



Overview

Chartered Banker By Experience

Chartered Banker by Experience (CBBE) is designed for experienced banking professionals who wish to gain Chartered Banker status and become members of the Chartered Banker Institute. The qualification is intended for individuals who:

- Have at least 10 years of business experience, including 5 years of relevant banking and financial services experience;
- Want recognition for their expertise, experience and contribution to banking;
- Aim to meet current and emerging regulatory requirements for the demonstration of high professional standards; and
- Seek an accelerated, flexible yet rigorous route to Chartered Banker status

The Chartered Banker by Experience qualification is designed to be thought provoking, robust and reflective on one's experience. Candidates are expected to complete the qualification within 12 weeks, however this timeline is flexible considering candidates busy professional and personal lives.

It provides the opportunity for experienced bankers to reflect on their competence, expertise, and their experience along with their contribution to banking. This qualification shapes candidate's current and future career in banking, as well as their future personal and professional development.

Key Facts

Qualification Overview

Chartered Banker by Experience is the flexible, accelerated yet rigorous route to Chartered Banker designed for experienced banking professionals. Following pre-entry screening to ensure the suitability of candidates, there are three steps to complete to become a Chartered Banker:

- Step 1: Critical Self-Evaluation, where candidates reflect on their experience, expertise and professional practice
- Step 2: Professional Ethics Assignment
- Step 3: Presentation and Professional Discussion

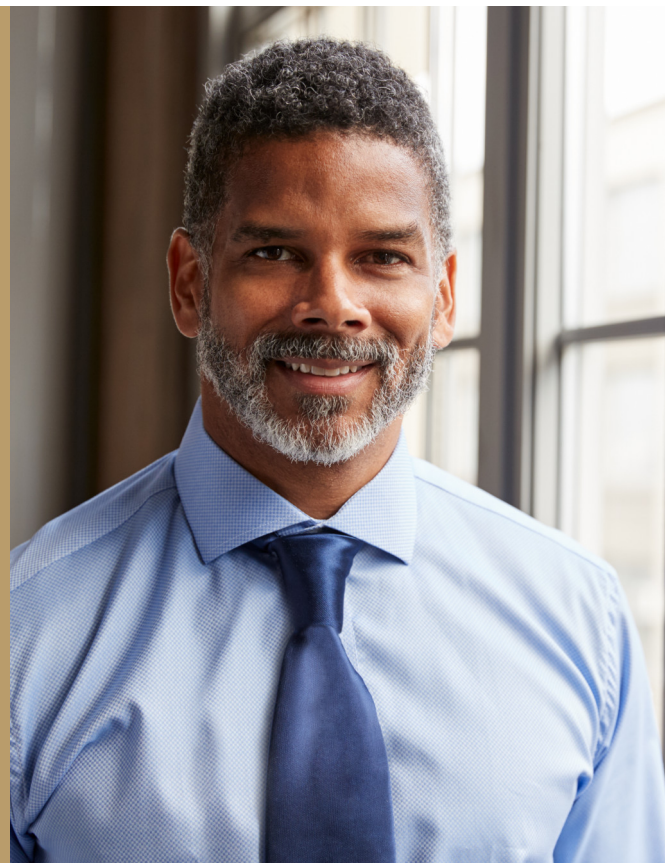
Qualification Fees

- The Chartered Banker by Experience qualification costs £2,495.
- In order to complete Chartered Banker by Experience, you must become a member of the Institute. An annual subscription fee of £60 will become payable upon registration.

Becoming a Chartered Banker

Successfully completing the Chartered Banker by Experience qualification means you will become a Chartered Banker, join the rapidly growing Chartered Banker Institute of more than 30,000 members, and be eligible to use the 'Chartered Banker' designation for as long as you continue to meet the Institute's ongoing requirements. In brief, these are to:

- Make an annual commitment to follow the Chartered Banker Code of Professional Conduct;
- Complete and record a minimum of 35 hours of continuing professional development (CPD) each year; and
- Remain a member of the Institute in good standing. Chartered Banker membership is currently £145 per year



Modules

Three Steps to Chartered Banker

Following pre-entry screening to ensure the suitability of candidates, there are three steps to complete to become a Chartered Banker, which should take approximately 12 weeks.



Chartered Banker

Responsible Banking - Professional Bankers

Reflective Learning



CHARTERED BANKER BY EXPERIENCE

The flexible, accelerated route to Chartered Banker for experienced banking professionals

Step 1: Critical Self-Evaluation

In the Critical Self-Evaluation, you will complete 3 reflective statements, each of between 800-1200 words, in which we ask you to:

- Look back at your experience and key events during your professional career to date;
- Critically reflect on and analyse your experience from different perspectives;
- Think carefully about what your experience and key events has meant for you and your current professional practice; and
- Demonstrate what you have learned from your experience, and how you apply these lessons in your professional practice today.

Modules

Step 2: Professional Ethics Assignment

In the Professional Ethics Assignment, we ask you to:

- Describe the key principles of ethical and professional behaviour in banking environment and explain why these are important; and
- Reflect on situations at work where you have been faced with ethical dilemmas, consider how you dealt with these and how these have impacted your professional practice today

The Chartered Banker Institute provides you with a copy of the Institute's Professionalism & Ethics study guide, and access to our wide range of online resources including the Institute's Ethics, Culture and Conduct Toolkit, to help you complete the Professional Ethics assignment.

Step 3: Presentation and Professional Discussion

Approximately 3-4 weeks after completing your Critical Self-Evaluation and Professional Ethics Assignment, you will meet your assessor to explore in depth, your experience, expertise and suitability to become a Chartered Banker. To complete the qualification within 12 weeks your Critical Self-Evaluation and Professional Ethics Assignment should be submitted by week 8.

Please note for international applications, step three will be carried out via Skype.

You should set aside at least 3 hours for the meeting with your assessor, which comprises two components:

A: Presentation

Your presentation should be based on the Professional Ethics Assignment that you have completed, and should last around 30 minutes, including time for questions and discussion with your assessor.

B: Professional Discussion

Your Professional Discussion with your assessor will last for up to 2 hours, and is designed to give you the opportunity to demonstrate in detail how your experience meets the Institute's requirements for the award of Chartered Banker status.

Following your professional discussion, you will receive confirmation of your assessors' decision within 4 weeks.

Eligibility

Experience Requirements

Yes, if you have at least 10 years of business experience, including 5 years of relevant banking and financial services experience, and want to gain Chartered Banker status via a flexible, accelerated route, you qualify for the Chartered Banker by Experience.

CBBE – Entry requirements

If you do not quite meet the eligibility criteria but have a small knowledge gap, there is an alternative route to become a Chartered Banker, please click [here](#) to find out more.

Pre-Screening

Upon IBF's confirmation of your eligibility, you are required to submit an application to the Chartered Banker Institute to start the formal process of pre-screening for the Chartered Banker by Experience qualification. This is to assess whether you meet the criteria for the qualification. Pre-entry screening will begin from the date we officially acknowledge your application.

To ensure candidate suitability for the Chartered Banker by Experience qualification, please check your experience against our detailed requirements. When you register, you will be required to complete a declaration that you have, and can provide evidence of the relevant experience required necessary to qualify for the programme.

Should your experience not match our requirements for the qualification, you will receive a reimbursement of fees. We will deduct an administrative charge of £250 to cover the cost of the pre-screening activity.

In accordance with The Consumer Contracts Regulations 2013, U.K. , you have a right of cancellation in respect of your application for the Chartered Banker by Experience qualification, which right shall (subject to the Regulations) expire fourteen calendar days from the day on which your order for services is accepted by the Institute. Should you wish to exercise your right to cancel, you will be charged for any work already undertaken as part of the pre-entry screening. This charge will not exceed £250 and will be deducted from any monies to be reimbursed.

Advanced Standard for Professional Bankers

If you have achieved the CB:PSB's Advanced Standard, you are eligible for an enhanced, accelerated route and are only required to complete Step 2 (Professional Ethics assignment) and Step 3 (Presentation & Professional Discussion).

Candidate Resources

Candidates registering for Chartered Banker by Experience will receive:

- ✓ Individual support from their designated assessor
- ✓ Advice and guidance on completing their Critical Self-Evaluation
- ✓ Access to the Institute's comprehensive range of online communities and materials to help and support them during their studies
- ✓ A copy of the Institute's Professionalism & Ethics study guide to help them complete the Professional Ethics assignment.



Cost

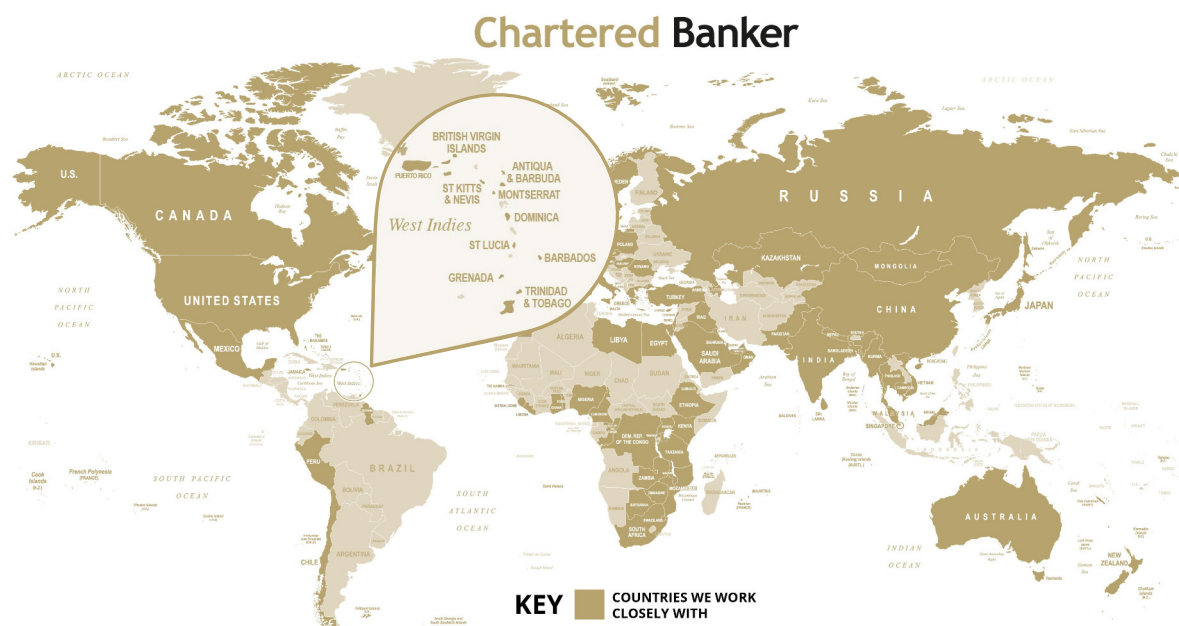
Qualification costs

£2,495

An annual subscription fee of

£60 will become payable upon registration.

Map of Global Reach



Some Current Students

A brief glance at some of the countries with current students can be found below:

- | | | | |
|------------------|---------------|----------------|------------------------|
| • Australia | • Gibraltar | • Nigeria | • USA |
| • Canada | • Kuwait | • Singapore | • United Arab Emirates |
| • Cayman Islands | • Malaysia | • South Africa | • United Kingdom |
| • China | • New Zealand | • The Bahamas | • Vietnam |

Below are a variety of job titles of these students undertaking the programme:

- | | |
|---|--|
| • Accounts Assistant | • GM – Head of International Operations Office |
| • Branch Manager | • Group Chief Operations Officer |
| • Capability Partner | • Head of Credit |
| • Chief Executive Officer | • Investment Executive |
| • Chairman and CEO | • Incident Manager |
| • Chief Financial Officer | • Lead Agile Coach Operational |
| • Chief Risk Officer | • Lead Regional Director |
| • Credit Risk Manager | • Relationship Manager |
| • Customer Executive | • Senior Manager |
| • Deputy Head of Education – Charities & Government (ECG) | • Money Market & Debt Funding |
| • Director of Remote Mortgages | • Senior Vice President |
| • General Manager | • Wealth Management Consultant |

Address

Level 1 Invader's Bay Tower,
Invaders Bay, Off Audrey Jeffers Highway,
Port of Spain.

Contact Us

Tel: (868) 235-6291 / (868) 321-9330

Email: info@ibf.org.tt

ibf.org.tt   