



TRAINING CALENDAR 2021 Q1 - Q2

MONTH	TRAINING WORKSHOP TITLE	DURATION	TARGET AUDIENCE	COST \$
JANUARY 12 th & 13 th	Credit Analysis and Proposal Writing	2 Day	Credit, sales and account officers.	\$2340.00 plus VAT
FEBRUARY 16 th & 17 th	Enterprise IT Security Fundamentals	(2) ½ Days	Entry Level IT Technicians & Help Desk Support Staff	\$1350.00 plus VAT
FEBRUARY 25 th	Maintaining Work-life Balance & Wellbeing in Challenging Times	½ Day	All professionals	\$850.00 plus VAT
MARCH 25 th	Public Speaking and Presentation Skills	1 Day	Professionals who address small or large audiences in forums which include: management meetings; sale presentations; employee presentations and public speaking engagements virtually or in person	\$1500.00 plus VAT
APRIL 22 nd & 23 rd	Analysing Financial Statements	2 Day	Senior Credit Officers; Credit Supervisors; Lending Officers and Account Officers.	\$2340.00 plus VAT
MAY 4 th & 5 th	Debt Recovery and Delinquency Management	2 Day	Credit and collection officers/agents, loan administrator, recoveries officers delinquency management supervisors	\$2340.00 plus VAT
MAY 25 th	Applied Project Management	1 Day	Any Professional wanting to gain a better understanding of Project Management	\$1800.00 plus VAT
JUNE 10 th & 11 th	Eat Breathe and Sleep Sales: Understand the Art of Selling	2 Day	Sales officers, customer service representatives, business development officers & persons who wish to improve their selling skills & client relationships.	\$2600.00 plus VAT
JUNE 17 th & 24 th	Bridging the Gap between Fraud and Financial Crime	½ Day	Professionals involved with countering financial fraud including: <ul style="list-style-type: none"> • Employees and those involved with financial crime policy and regulation. • Employees of all financial service firms seeking to better understand their role in fighting financial crime. 	\$1600.00 plus VAT
JUNE 21 st & 22 nd	Blockchain and Cryptocurrencies	(2) ½ Days	Technical IT Managers, Security, Network and System Administrators	\$1600.00 plus VAT
JUNE 29 th	Managing Change Optimally	1 Day	Human Resource professionals	\$1350.00 plus VAT

Contact us now for further information:

☎ 868-235-6291 Ext: 1002 / 321-9330

✉ marketing@ibf.org.tt



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TRAINING CALENDAR 2021 Q3 – Q4

MONTH	TRAINING WORKSHOP TITLE	DURATION	TARGET AUDIENCE	
JULY 13 th & 14 th	Essentials of Finance for Business Decision Making	2 Day	Non-financial professionals who use financial data for effective decision making.	\$2340.00 plus VAT
JULY 19 th & 20 th	Advanced Treasury Management	2 Day	Professionals who seek to gain a better understanding of Payments & Cash Management from a corporate and from a bank perspective including: <ul style="list-style-type: none"> • Bank Treasurers, Treasury Managers, FX Traders • Corporate Treasurers and Finance Managers • Securities Traders, Asset and Risk Managers • Accounting and Auditing Staff 	\$2700.00 plus VAT
AUGUST 25 th & 26 th	Credit Assessment and Proposal Writing	2 Day	Credit, sales and account officers.	\$2340.00 plus VAT
SEPTEMBER 22 nd – 23 rd	Leading at Every Level - Leadership Program for Managers and Supervisors	2 Day	Managers and supervisors.	\$2250.00 plus VAT
OCTOBER	Foreign Exchange and Derivatives	2 Day	Professionals working in financial and corporate finance positions seeking to acquaint themselves with the FX market, what drives the FX market and how derivatives can be used to hedge FX exposure for your organization including: <ul style="list-style-type: none"> • Bank Treasurers, Treasury Managers, FX Traders • Corporate Treasurers and Finance Managers • Securities Traders, Asset Managers & Risk Managers • Accounting and Auditing Staff 	\$2700.00 plus VAT
NOVEMBER	Writing and Delivering Impactful Speeches and Presentations	2 Day	Communication officers/specialists and other professionals who are tasked with preparing speeches and script writing as well as the delivery of presentations at public engagements.	\$2500.00 plus VAT
NOVEMBER	Anti-Money Laundering/CFT Regulatory Compliance Updates 2021	1 Day	Compliance officers, risk management officers, finance professionals, accountants, legal and corporate secretaries.	\$1800.00 plus VAT

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